Parent Agency Name	Attached Agency Name	Agency Acronym	Agency Type	Year-Quarter	Request Type	Total Processed Requests	STATUS OF PROCESSED REQUESTS								Total Number of Days	Average Processing Time	STATUS OF ONGOING REQUESTS				
							Successful	Proactively Disclosed	Partially Successful	Info Under Exceptions	Info Not Maintained	Invalid Request	Closed				Ongoing Requests	Pending	Accepted	Awaiting Clarification	Processing
name of parent agency (if any)	*name of agency*	*agency acronym*	*NGA / GOCC / SUC / LWD / LGU*	*year and quarter of report coverage*	*eFOI / Standard*	*total number of requests which are already processed*	*number of requests where information has been uploaded or provided*	*number of requests where information has been provided through the agency's website even before it was requested*	*number of requests where out of many requests, only a number has been provided by the agency*	*number of requests denied since it is under the FOI Exceptions List*	*number of requests denied since information requested is not being handled, maintained, or stored by the agency*	*number of requests denied since it is a question, not an actionable item, or not a request for information*	*number of requests closed since the requesting party failed to provide the information needed for clarification--60 calendar days after the "Awaiting Clarification" status*		*total number of days lapsed facilitating processed requests*	**total number of days lapsed** over the **total number of processed requests** for the period of coverage (do not include ongoing requests)	*total number of requests currently being processed*	*number of requests submitted by requestors but not yet acknowledged by the Receiving Officer*	*number of requests acknowledged by the Receiving Officer and forwarded to the Decision Maker concerned*	*number of requests returned to the requestors for some clarifications or if he/she failed to provide all requirements such as a valid ID*	*number of requests received by the Decision Maker and is currently being processed*
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