



Department of Environment and Natural Resources  
National Capital Region

REGIONAL BIDS AND AWARDS COMMITTEE

INVITATION TO BID  
UTILITY MANPOWER SERVICES

1. The *Department of Environment and Natural Resources – National Capital Region (DENR-NCR)*, through the authorized appropriations under the FY 2020 National Expenditure Program, intends to apply the sum of **Three Million One Hundred Sixty Five Thousand Four Hundred Twenty Five Pesos & Twenty Eight Centavos (PhP3,165,425.28)** being the Approved Budget for the Contract (ABC) to payments under the contract for the Project, “**Utility Manpower Services.**” Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *DENR-NCR* now invites bids for the Project “**Utility Manpower Services.** Delivery of the Goods shall be in accordance with the Delivery Schedule under Section VI. Schedule of Requirements. Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from *DENR-NCR* and inspect the Bidding Documents at the address given below during office hours from 9:00 A.M. to 4:00 P.M.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **November 14 to December 04, 2019** from the address below and upon payment of the non-refundable fee for the Bidding Documents in the amount of **Five Thousand Pesos (PhP5, 000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the *DENR-NCR* website (<http://www.ncr.denr.gov.ph>), provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The *DENR-NCR* will hold a Pre-Bid Conference **November 22, 2019, 10:00 o'clock in the morning** at the Conference Room, 4<sup>th</sup> Floor, DENR-NCR Bldg., National Ecology Center, East Avenue, Quezon City, which shall be open to prospective bidders.
7. Bids must be duly received by the RBAC Secretariat at the address below on or before **10:00 A.M. of December 04, 2019**. All Bids must be accompanied by a bid security in any of the acceptable

8. The **DENR-NCR** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

**RBAC Secretariat**

Procurement Section, 3<sup>rd</sup> Floor, DENR-NCR Bldg.  
National Ecology Center  
East Avenue, Diliman, Quezon City  
Tel. No. 8-932-13-71

  
**GWENDOLYN C. BAMBALAN.**

Chairperson, Regional Bids and Awards Committee  
DENR-NCR

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Telephone No. 8-426-38-46