



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES –
NATIONAL CAPITAL REGION**

PHILIPPINE BIDDING DOCUMENTS

LEASE OF SURVEYING EQUIPMENT

Government of the Republic of the Philippines

**Sixth Edition
July 2020**

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INVITATION TO BID

INVITATION TO BID LEASE OF SURVEYING EQUIPMENT

1. The *Department of Environment and Natural Resources - National Capital Region (DENR-NCR)*, through the *General Appropriations Act (GAA) CY 2020 (continuing funds)*, intends to apply the sum of *Seven Million Eight Hundred Thousand Pesos (7,800,000.00)* being the ABC to payments under the contract for **LEASE OF SURVEYING EQUIPMENT**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Department of Environment and Natural Resources - National Capital Region (DENR-NCR)* now invites bids for the above Procurement Project. Delivery of the Goods/Services shall be in accordance with the Delivery Schedule under Section VI. Schedule of Requirements. Bidders should have completed, within *two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from *Department of Environment and Natural Resources - National Capital Region (DENR-NCR)*, and inspect the Bidding Documents at the address given below during office hours from 9:00 A.M. to 4:00 P.M. or download thru our website *ncr.denr.gov.ph*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **June 03 to June 23, 2021** from the given address and website(s) below and upon payment of the non-refundable fee for the Bidding Documents in the amount of **Ten Thousand Pesos (PhP10,000.00)**.
6. The *Department of Environment and Natural Resources – National Capital Region (DENR-NCR)*, will hold a Pre-Bid Conference¹ on **June 11, 2021, 10:00 o'clock in the morning onwards** through video conferencing or webcasting *via Zoom Application* which shall be open to prospective bidders.

¹

7. Bids must be duly received by the BAC Secretariat through online or electronic submission as indicated below, or (iii) both on or before **10:00 A.M. of June 23, 2021**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **10:30 A.M. onwards of June 23, 2021** through video conferencing or webcasting *via Zoom Application*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. For online or electronic submission of bids, the file must be compressed and protected with password using any data compression, encryption and archiving tool (*e.g. WinZip, WinRAR, etc.*)
11. The **Department of Environment and Natural Resources – National Capital Region (DENR-NCR)**, reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

RBAC Secretariat

*Department of Environment and Natural Resources – National Capital Region
National Ecology Center, East Avenue, Diliman, Quezon City
denrncrprocurement@gmail.com
+632-8932-1371
ncr.denr.gov.ph*

13. You may visit the following websites:

For downloading of Bidding Documents:

https://ncr.denr.gov.ph/index.php/bid-opportunities/regional

For online bid submission: *rbacdenrncr@gmail.com*

June 2, 2021

ATTY. ALVIN JOSEPH G. CONSTANTINO
Chairperson, Regional Bids and Awards Committee
DENR-NCR

1. Scope of Bid

The Procuring Entity, *Department of Environment and Natural Resources – National Capital Region (DENR-NCR)*, wishes to receive Bids for the *LEASE OF SURVEYING EQUIPMENT*, with identification number **PBD-2021-789**.

The Procurement Project (referred to herein as “Project”) is composed of *one (1) lot*, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for *General Appropriations Act (GAA) CY 2020 (continuing funds)* in the amount of *Seven Million Eight Hundred Thousand Pesos (7,800,000.00)*.

2.2. The source of funding is:

a. NGA, the General Appropriations Act or Special Appropriations.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

- 5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
- i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
 - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
 - iii. When the Goods sought to be procured are not available from local suppliers; or
 - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
- a. *For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.*
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

The Procuring Entity has prescribed that:

- a. *Subcontracting is not allowed.*

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time through videoconferencing/webcasting via Zoom Application as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *[state relevant period as provided in paragraph 2 of the **IB**]* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:

- a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
- b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

- a. *Philippine Pesos.*

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration² or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until *September 10, 2021*. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:

One Project having several items that shall be awarded as one contract.

- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p>a. <i>Similar contracts shall refer LEASE OF SURVEYING EQUIPMENT.</i></p> <p>b. completed within <i>Two (2) years</i> prior to the deadline for the submission and receipt of bids.</p>
7.1	<i>Subcontracting is not allowed.</i>
12	The price of the Goods shall be quoted DDP <i>Metro Manila, Philippines</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than <i>156,000.00</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</p> <p>b. The amount of not less than <i>390,000.00</i> if bid security is in Surety Bond.</p>
19.3	<i>Lot Item No. 1 – LEASE OF SURVEYING EQUIPMENT. –PhP 7,800,000.00</i>
20.2	<p><i>a) Latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).</i></p> <p><i>Note: The latest income and business tax returns are those within the last six (6) months preceding the date of bid submission.</i></p> <p><i>b) Certificate of PhilGEPS Registration</i></p>
21.2	<p><i>Income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (EFPS), consisting of the following:</i></p> <ul style="list-style-type: none"> <i>• 2019 or 2020 Income Tax Return with proof of payment; and</i> <i>• VAT Returns or Percentage Tax Returns with proof of payment covering the year 2019 or 2020.</i>

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Special Conditions of Contract

GCC Clause	
1	<p><i>[List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted, amended, or retained depending on its applicability to this Contract:]</i></p> <p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered <i>[indicate place of destination]</i>. In accordance with INCOTERMS.”</p> <p>“The delivery terms applicable to this Contract are delivered <i>at offices within Metro Manila, Philippines</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is _____.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: <i>Select appropriate requirements and delete the rest.</i></p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and

- e. training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

Spare Parts –

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- b. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the cost thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of **one (1) year**.

Spare parts or components shall be supplied as promptly as possible, but in any case, within **fifteen (15) days** of placing the order.

	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>

	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<i>Partial Payment is not allowed.</i>
4	<p>The inspections and tests that will be conducted are: <i>Physical inspection of personnel and required materials and supplies.</i></p>

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item number	Description	Quantity	Total	Delivered, Week/Months
1	LEASE OF SURVEYING EQUIPMENT	1 lot	1 lot	Starting thirty (30) calendar days from receipt of the Notice to Proceed

I hereby commit to comply and deliver the above requirements.

Name of Supplier/Contractor (in print)

Name of Company Authorized Representative

Date

Technical Specifications

Item	Specification	Statement of Compliance
	<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>	
	<p>TERMS OF REFERENCES (TOR) FOR THE LEASE OF SURVEYING EQUIPMENT FOR THE LEGAL EASEMENT RECOVERY ACTIVITIES ALONG MARIKINA RIVER FOR YEAR 2021</p> <p>I. BACKGROUND</p> <p>On 18 November 2020, Executive Order No. 120, S. 2020 was issued by PRRD to strengthen the rehabilitation and recovery efforts in typhoon-hit areas through the creation of the Build Back Better Task Force chaired by the DENR Secretary and co-chaired by DPWH. In support to the task force, DENR-NCR is now utilizing the created survey team tasked to conduct actual ground and aerial drone survey and mapping of all waterways in NCR, now working on Marikina River.</p> <p>In addition, the Undersecretary for Field Operations and Environment, issued Memorandum dated 28 June 2021 adopting the DPWH-JICA Pasig-Marikina Alignment from the Phase 4 of the River Channel Improvement Project as reference in delineation of legal easement and river alignment along Marikina River.</p> <p>II. OBJECTIVE</p> <p>The Aerial Mapping aims to provide direction in the easement recovery as well as in the full implementation of the Manila Bay Rehabilitation Program and ensure maximum coverage in terms of various interventions through spatial assessment and monitoring. It will provide a base map that will be utilized for easement recovery along Marikina River as part of the activities of the Task Force Build Back Better.</p>	

The specific objectives of this project are to determine the following:

1. Original and actual course and width of waterways (river/estero);
2. Legal easement along waterways
3. Actual/physical status of the land covered by the easement;
 - Private property that encroached within the legal easement;
 - Map showing the location of Informal Settler Families (ISFs) under MBRP; and
 - Approximate number of structures within the easement or waterways;

III. SCOPE OF WORK

This project focuses on the identification of the original and actual course of the Marikina River and all the structures that encroach the DPWH-JICA Pasig-Marikina river alignment and the legal easement. This involves ground and drone survey and data processing along Marikina River. Structures that encroach the river will be identified through the drone images processed and property claimants will be identified through research using, but not limited to, the following documents; Survey Plans, Tax Maps, Tax Declarations and Titles.

IV. DUTIES AND RESPONSIBILITIES

The Service Provider shall provide the needed surveying equipment for the conduct of the following legal easement activities and shall deliver within 30 days from the receipt of the Notice to Proceed from the DENR NCR:

1. Reconnaissance;
2. Establishment of Ground Control Point
3. Ground survey (Observation of Points using GPS RTK/Static Surveying Equipment)
4. Drone survey using an Aerial Mapping Drone
5. Map and Completed Staff Work Preparation
6. Demarcation of Legal Easement

V. DURATION

The total duration of this lease shall be six (6) months from July to December 2021.

EXPECTED DELIVERABLES

The Service Provider shall be responsible in providing the technical team with the following surveying equipment:

1. Two (2) CORS-RTK Rover Surveying Equipment (*see Annex A*)
2. Aerial Mapping Drone (*see Annex B*)
3. Two (2) Mechanical Total Station (*see Annex C*)
4. Portable Work Station (*see Annex D*)
5. Two (2) Desktop Work Station (*see Annex E*)
6. Static GPS Processing Software

TERMS OF PAYMENT

The total amount, inclusive of withholding tax, shall be divided and paid monthly in equal amounts at the end of each month for 6 months.

If above is acceptable, please sign below, after confirmation.

ANNEX A

CORS-RTK ROVER SURVEY EQUIPMENT
SPECIFICATIONS:
I. Two (2) sets Rover with Controller
A. Branded Rover Receiver
1. Rover Position Update Rate Range = 1 - 20 Hz
2. Minimum 672 Channels
3. Rover: with correction back-up feature for RTK up to 5 minutes
4. GNSS Upgrades: with GPS, GLONASS, Galileo, Beidou, L5 Upgrades
5. Mobile Satellite Service Option
5.1. Horizontal = 2cm
5.2. Vertical = 5cm
6. With Tilt Compensation
7. STATIC:
7.1. Horizontal = (minimum of 3mm) + 0.1 ppm
7.2. Vertical = (minimum of 3.5mm) + 0.4 ppm
8. REAL TIME KINEMATIC (UP TO 30 km) POSITIONING:
7.1. Horizontal = (minimum of 8mm) + 1 ppm RMS
7.2. Vertical = (minimum of 15mm) + 1 ppm RMS
9. TEMPERATURE
9.1. Operating = must operate from -40 °C to + 65 °C
9.1. Storage = must operate from -40 °C to + 95 °C
10. OPERATION TIME ON INTERNAL BATTERY

10.1. Rover up to 5.5 hrs.: for one (1) battery	
11. COMMUNICATIONS	
11.1. Lemo (Serial 1), Ethernet, Wi-Fi, Bluetooth, Cellular (External)	
11.2. Data Format CMR, CMR+, CMRx, RTCM 2.x, RTCM 3	
11.3. Integrated radio: 403 - 473 MHz	
11.4. Internal memory: min. 4 GB	
12. Accessories	
12.3. Range Pole with Bipod	
12.4. Two (2) extra internal batteries	
12.5. User's manual, data download cables, connection cables, high-gain antenna, controller adapter	
B. GPS Controller with Field Software	
1. Environmental Specifications (Meets or exceed)	
1.1. Operating temperature = must operate from -20 °C to +60 °C	
1.2. Storage temperature = must operate from -40 °C to +70 °C	
1.3. Humidity 90%, condensing	
1.4. Sand & dust IP6X	
1.5. Water IPX8: Immersed in 1m in water for 30 minutes	
2. Electrical Specifications	
2.1. Processor: 64-bit Quad-core	
2.2. memory = minimum of 8GB RAM	
2.3. Storage: 64 GB	
2.4. Battery life minimum of 5 hours	
2.5. Display: 17.78cm, 1280x800 landscape, 16:10, multipoint capacitive	
2.6. Keyboard - QWERTY or ABCD	
2.7. Audio - speaker and microphone with 3.5 mm stereo headset	
2.8. Wireless - Bluetooth, Wi-Fi, WWAN	
2.9. Expansion: via microSDXC card up to 2 TB	
3. GNSS: Integrated GNSS	
4. Sensor: 3-axis accelerometer, magnetic sensor, proximity sensor, ambient light	
5. Camera: Rear Camera 8MP autofocus with flash, front cam 2MP fixed Focus	
II. Other Conditions	
A. Warranty	
GNSS Receivers and Controller: 1 year standard warranty	
B. Technical Support: Phone Access and Site Visit	
C. Compatibility: Must be compatible with existing CORS system	
D. Training: 3 days trainings	
E. Delivery Period: within thirty (30) calendar days from receipt of notice to proceed	

ANNEX B

AERIAL MAPPING DRONE

SPECIFICATIONS:

Drone Type: Quad Copter

Flight Time (No Load): 50 minutes

Flight Time (with Load): 40 minutes

Maximum Flying Height: 5000 m

Inflight Battery: Dual

Flight Battery Model: 2 x TB60 Flight Battery

Battery Station for 8 Batteries (Accessory): BS60 Intelligent Battery Station

Weight with Single Gimbal Configuration: Approx. 3.6 kg (with 1 battery);
Approx. 6.3 kg (with 2 batteries)

Maximum Payload: 2.5 kg

Maximum Take Off Weight: 9 kg

Drone Built: Robust

Drone Features

- | | |
|----|--------------------------------|
| a. | IP45 |
| b. | Dual User Control |
| c. | Anti-Collision Features |
| d. | Hot Swap Batteries |
| e. | Multiple Payload Configuration |

Supported Gimbals: Photogrammetry and Lidar Mapping Cameras

RTK Capability: Yes

Base Station: DRTK 2 Mobile Station

RTK Positioning Accuracy

- | | |
|----|-------------------|
| a. | H: 1 cm + 1 ppm |
| b. | V: 1.5 cm + 1 ppm |

GNSS: GPS, GLONASS, BeiDou, Galileo

Controller Display: 5.5 in

Controller Range: 14.9 km

Camera and Gimbal System Model: Zenmuse P1

- | | |
|---------------------|--------------------------|
| Dimension: | 198 x 166 x 129 mm |
| Weight: | 800 g |
| Mount: | Detachable |
| Supported Aircraft: | Matrice 300 RTK |
| Gimbal: | 3-axis Stabilized System |
| Pixel Size: | 4.4 um |
| Photo size: | 3:2 (8192 x 5460) |

Accuracy without GCP:

- | | |
|----|---------|
| a. | H: 3 cm |
| b. | V: 5 cm |

Camera Features		
a.	IP4X	
b.	TimeSync 2.0	
c.	Options Multiple Fixed-Focus Lenses	
Operating Temperature		
	-4 to 122 F (-20 to 50 C)	
OTHER CONDITIONS		
A.	Work Station (1 Set)	
B.	Processing Software	
C.	3 (Three) Extra Battery Sets	
D.	2 (Two) Extra D-RTK Mobile Station Battery	
D.	2 (Two) 512 GB MicroSD	
E.	2 (Two) Drone Pilot License	
F. Warranty		
	1 year standard warranty	
G. Technical Support: phone access and site visit		
H. Training: 3 days training		
I. Delivery Period : within thirty (30) calendar days from receipt of Notice to Proceed		

ANNEX C
MECHANICAL TOTAL STATION
SPECIFICATIONS:
EDM:
Range to Prism: 5,000 meters
Range to Reflector less: 800 meters
Accuracy to Prism: +/- (2 + 2ppm x D) mm
Accuracy to Reflector less: +/- (3 + 2ppm x D) mm
Measuring Interval in Standard Mode to Prism: 1.0 seconds
EDM Type: Pulse
Beam Divergence at 30 m: 60 mm
Operating Time (Measuring Angle and Distance every 30 s): 12 hours
Plummet Type: Optical or Laser
Distance Measurement:
With single prism 6.25 cm (2.5 in): 5,000 meters
With Reflector sheet 5 cm x 5 cm (2 in x 2 in): 300 meters
Reflector less Mode:
KGC (90%): 800 meters (Good), 500 meters (Normal), 250 meters (Difficult)
KGC (18%): 350 meters (Good), 250 meters (Normal), 200 meters (Difficult)
Accuracy in Standard Measurement Mode
Prism: +/- (2 + 2ppm x D) mm
Reflector less: +/- (3 + 2ppm x D) mm
Measuring Interval
Prism Mode: 1.0 s (Standard), 0.5 s (Fast), 0.3 s (Tracking mode)
Reflector less Mode: 1.0 s (Standard), 0.5 s (Fast), 0.3 s (Tracking mode)
Angle Measurement
Accuracy (Standard Deviation): 1" (0.3 mgon), 2" (0.6 mgon), 3" (1.0 mgon), 5" (1.5 mgon)
Reading System: Absolute Encoder
Circle Diameter: 62 mm (2.4 in)
Horizontal/Vertical Angle: Diametrical/Single
Telescope
Tube Length: 128 mm
Image: Erect
Magnification: 30x (18x/38x with optional eyepiece)
Effective diameter of object: 45 mm (1.77 in)
EDM Diameter: 50 mm (1.97 in)
Field of View: 1 deg 25 min
Resolving Power: 3"
Minimum Focusing Distance: 1.5 m
Laser Pointer: Coaxial Red Light
Tracklight: Yes

Reticle Illumination: Yes, 4 steps
Tilt Sensor
Type: Dual-axis
Method: Liquid-electric detection
Compensation Range: +/- 3'
Communications
Communication ports: 1 x serial (RS-232C), 2 x USB (host and client)
Wireless communications: Integrated Bluetooth
Power
Internal Li-on Battery (x2); Output Voltage: 3.6 V
Operating Time:
Continuous angle-only measurement: 14 hours
Distance/angle measurement/AF every 30s: 12 hours
Continuous distance/angle measurement: 7 hours
Charging time, full charge both batteries: approx. 5 hours
General Specifications
Autofocus: Yes
Level vials
Sensitivity of Circular Level vial on Tribrach: 10'/2 mm
Tangent Clamps: Yes
Display face 1: LCD back-lit (640 x 480 pixels)
Display face 2: LCD back-lit (640 x 480 pixels)
Operating System: Windows Embedded Compact 7
Processor: Dual Core 800 MHz
Point Memory: 512 MB RAM 4 GB Flash Memory
Internal Plummet: Optical or Class 2 Laser
Optical Plummet:
Magnification: 3x
Field of View: 5"
Minimum Focus Distance: 0.5 m
Dimensions (WxDxH): 206 mm x 169 mm x 318 mm
Weight (approx.):
Unit: 4.5 kg (9.5 lb)
Battery: 0.1 kg (0.2 lb)
Carrying Case: 3.3 kg (7.3 lb)
Environmental
Operating temperature range: -20 to +50 °C
Storage temperature range: -30 to +50 °C
Atmospheric Correction:
Temperature Range: -40 to 60 °C
Barometric Pressure: 400 mmHg to 999 mmHg
Dust and water protection: IP66

ANNEX D
WORKSTATION (DESKTOP)
SPECIFICATIONS:
Motherboard
ASUS ROG MAXIMUS XII APEX
Central Processing Unit (CPU)
Inter Core i9-10900X
Power Supply Unit
Cooler Master MWE GOLD 750 FULL MODULAR V2 (Improved)
RAM/Memory
2 x G. Skill Trident Z Neo 32 GB (16 GB x 2) DDR4 3200 RGB RAM F4-3200C16D-32GTZN
Storage
Crucial P2 1TB 1000GB 3D NAND PCIe NVMe Gen 3 M.2 SSD
ST4000X000 Seagate SkyHawk Surveillance HDD 4TB 64MB
GPU/Video Card
ASUS TUF GAMING GeForce RTX 3080 10GB GDDR6X
Case
Cooler Master MASTERBOX MB%11 ARGB Casing (MCB-B511D-KGNN-RGA)
Monitor
LG Monitor 27 inch UltraGear IPS 27GN750
Others:
1. Workstation Table
2. Workstation Reclining Chair
3. Workstation Accessories: Mouse, Keyboard, Headphones and Web Camera

ANNEX E	
PORTABLE WORKSTATION	
SPECIFICATIONS:	
Operating System	
	Windows 10 Pro - ASUS recommends
	Windows 10 Pro for business
Processor	
	AMD Ryzen™ 9 5900HX Processor 3.3 GHz (16M Cache, up to 4.6 GHz)
Graphics	
	NVIDIA® GeForce RTX™ 3080 Laptop GPU
	With ROG Boost up to 1645MHz at 115W (130W with Dynamic Boost)
	16GB GDDR6
Display	
	17.3-inch; FHD (1920 x 1080) 16:9; anti-glare display; sRGB: 100%; Adobe: 75.35% Refresh Rate: 360Hz; Response Time: 3ms; IPS-level
Memory	
	32GB DDR4-3200 SO-DIMM x 2
	Max Capacity: 64GB
Storage	
	1TB + 1TB M.2 NVMe™ PCIe® 3.0 Performance RAID0 SSD
I/O Ports	
	1x 3.5mm Combo Audio Jack
	1x HDMI 2.0b
	3x USB 3.2 Gen 1 Type-A
	1x USB 3.2 Gen 2 Type-C support DisplayPort / power delivery / G-SYNC
	1x RJ45 LAN port
Keyboard and Touchpad	
	Optical Mech Keyboard Per-Key RGB
Camera	
	FHD 1080P@60FPS external camera
Audio	
	Smart Amp Technology
	Audio by Dolby Atmos
	AI mic noise-canceling
	Built-in array microphone
	2x 4W speaker with Smart Amp Technology
	2x 2W tweeter
Network Communication	
with	Wi-Fi 6(802.11ax) +Bluetooth 5.1 (Dual band) 2*2 ;(*BT version may change OS upgrades.) -RangeBoost

Battery
90WHrs, 4S1P, 4-cell Li-ion
Power Supply
ø6.0, 240W AC Adapter, Output: 20V DC, 12A, 240W, Input: 100~240C AC 50/60Hz universal
TYPE-C, 100W AC Adapter, Output: 20V DC, 5A, 100W, Input: 100~240V AC 50/60Hz universal
AURA SYNC: Yes
Device Lighting: Aura Sync Light Bar, Aura Sync logo, Aura Sync Bezel Glow
Weight: 2.70 Kg (5.95 lbs)
Dimensions: 39.5 x 28.2 x 2.34 ~ 2.83 cm (15.55" x 11.10" x 0.92" ~ 1.11")
Security: BIOS Administrator Password and User Password Protection

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); **and**
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document, **and**
- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; **and**
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (g) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; **or**
Original copy of Notarized Bid Securing Declaration; **and**
- (h) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (i) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (j) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- (k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (l) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (m) Original of duly signed and accomplished Financial Bid Form; **and**
 (n) Original of duly signed and accomplished Price Schedule(s).






















Other documentary requirements under RA No. 9184 (as applicable)

- (o) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
 (p) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

SUBMISSION OF BIDS

USE **FILE COMPRESSION TOOLS** TO COMPRESS INTO SINGLE FILE WITH PASSWORD FOR THE SUBMISSION OF BIDS WITH PROPER COMPONENT FOLDERS:

- Bidders shall enclose their original eligibility and technical documents described in ITB Clause 10 and 11 in folder named “**TECHNICAL COMPONENT**”, and the original of their financial component in another folder named “**FINANCIAL COMPONENT**”, compressed them all in an outer folder named “**ORIGINAL BID – [name of bidding]**”.
- The documents must be properly named with tab letter and properly arrange.

- ▼  ORIGINAL BID - (name of bidding)
 -  I. TECHNICAL COMPONENT
 -  I.I Legal Documents
 -  (a) Valid PhilGEPS Registration Certificate
 -  (b) Registration certificate
 -  (c) Mayor's or Business Permit
 -  (d) Tax clearance
 -  I.II Technical Documents
 -  (e) Statement of the prospective bidder
 -  (f) Statement of the bidder's Single Largest Completed Contract
 -  (g) Original Copy of Bid Security
 -  (h) Conformity with the Technical Specification
 -  (i) Original duly signed Omnibus Sword Statement
 -  I.III Financial Documents
 -  (j) Audited Financial Statement
 -  (k) Net Financial Contracting Capacity
 -  (l) duly signed joint venture agreement
 -  II. FINANCIAL COMPONENT
 -  (j) Audited Financial Statement
 -  (k) Net Financial Contracting Capacity
 -  (l) duly signed joint venture agreement

**STATEMENT OF ALL ONGOING GOVERNMENT AND PRIVATE CONTRACTS
INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED**

Business Name: _____

Business Address: _____

Name of Client	Date of Contract	Kinds of Goods	Value of Outstanding Contracts	Date of Delivery
<u>Government</u>				
<u>Private</u>				

Submitted by : _____
(Printed Name and Signature)

Designation : _____

Date : _____

Instructions:

- i) State all ongoing contracts including those awarded but not yet started (government and private contracts which may be similar or not similar to the project being bided from January 1 2019 to December 31 2020)
- ii) If there is no ongoing contract including awarded but not yet started as of the aforementioned period, state none or equivalent term.
- iii) The total amount of the ongoing and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC).

**STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT
WHICH IS SIMILAR IN NATURE**
(Indicate only one)

Business Name: _____

Business Address: _____

Name of Client	Date of Contract	Kinds of Goods	Date of Delivery	End User's Acceptance or Official Receipt(s) Issued for the Contract

Submitted by : _____
(Printed Name and Signature)

Designation : _____

Date : _____

Instructions:

- i) Covering January 1, 2019 up to December 31, 2020
- ii) Similar contract shall refer to the *[insert description of similar contracts]*

APPENDIX “1”

Bid Form for the Procurement of Goods

[shall be submitted with the Bid]

BID FORM

Date : _____

Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of
of agent Currency Commission or gratuity

(if none, state “None”)]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION **Project Identification No.: *[Insert number]***

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

