



INVITATION TO BID

INVITATION TO BID FOR SUPPLY, DELIVERY AND INSTALLATION OF AIR-CONDITIONING UNITS

1. The *Department of Environment and Natural Resources - National Capital Region (DENR-NCR)*, through the *GAA CY' 2020*, intends to apply the sum of **One Million Nine Hundred Seventy-Six Thousand Pesos (1,976,000.00)** being the ABC to payments under the contract for **SUPPLY, DELIVERY AND INSTALLATION OF AIR-CONDITIONING UNITS**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Department of Environment and Natural Resources - National Capital Region (DENR-NCR)* now invites bids for the above Procurement Project. Delivery of the Goods/Services shall be in accordance with the Delivery Schedule under Section VI. Schedule of Requirements. Bidders should have completed, within *two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from *Department of Environment and Natural Resources - National Capital Region (DENR-NCR)*, and inspect the Bidding Documents at the address given below during office hours from 9:00 A.M. to 4:00 P.M.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **December 2 to December 22, 2020** from the given address and website(s) below and upon payment of the non-refundable fee for the Bidding Documents in the amount of **Five Thousand Pesos (PhP5,000.00)**.
6. The *Department of Environment and Natural Resources – National Capital Region (DENR-NCR)*, will hold a Pre-Bid Conference¹ on **December 10, 2020, 10:00 o'clock in the morning onwards** at the Conference Room, 4th Floor, DENR-NCR Bldg., National Ecology Center, East Avenue, Quezon City, and/or through video conferencing or webcasting *via Zoom Application* which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both on or before **10:00 A.M. of December 22, 2020**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **10:30 A.M. onwards of December 22, 2020**, at the Conference Room, 4th Floor, DENR-NCR Bldg., National Ecology Center, East Avenue, Quezon City, and/or through video conferencing or webcasting *via Zoom Application*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. For online or electronic submission of bids, the file must be compressed and protected with password using any data compression, encryption and archiving tool (*e.g. WinZip, WinRAR, etc.*)
11. The **Department of Environment and Natural Resources – National Capital Region (DENR-NCR)**, reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

RBAC Secretariat

*Department of Environment and Natural Resources – National Capital Region
National Ecology Center, East Avenue, Diliman, Quezon City
denrncrprocurement@gmail.com
+632-8932-1371
ncr.denr.gov.ph*

13. You may visit the following websites:

For downloading of Bidding Documents:
https://ncr.denr.gov.ph/index.php/bid-opportunities/regional

For online bid submission: *rbacdenrncr@gmail.com*

December 1, 2020

ATTY. ALVIN JOSEPH G. CONSTANTINO
Chairperson, Regional Bids and Awards Committee
DENR-NCR