

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
A.01		General Administration and Support Services												
A.01.a		General Management and Supervision												
1		General Management and Supervision												
		1.1 Personnel Management												
		Appointments Prepared (no.)	-	-	-	10	10	26	2	15	8	51	(41)	The high accomplishment is due to SPB fast action.
		Plantilla Prepared (no.)	1	1	-	-	2	3	-	-	-	3	(1)	
		Personnel Information System (PIS) Maintained/ Updated (no.)	1	1	1	1	1	1	1	1	1	1	-	
		Payrolls Prepared (no.)	17	17	15	25	74	22	139	148	225	534	(460)	
		Personnel Records (201 File) Maintained (no.)	886	886	886	886	886	951	1,055	1,065	1,129	1,129	(243)	Included records of newly hired employees
		Regular Employees	786	786	786	786	786	818	818	825	818	818	(32)	
		Contractual Employees	100	100	100	100	100	133	122	118	122	122	(22)	
		Field Office Contract of Service	-	-	-	-	-	-	115	122	115	115		
		Service Records Updated (no.)	25	200	20	27	272	51	130	195	53	429	(157)	
		Daily Time Records Printed and Issued (no.)	272	272	272	272	272	500	550	550	550	550	(278)	
		Leave Application/ COCs processed (no.)	100	125	125	150	500	482	323	225	448	1,478	(978)	
		COCs Prepared/ Issued (no.)	25	30	35	10	100	281	613	866	780	2,540	(2,440)	
		Leave Credits Updated (no.)	272	272	272	272	272	272	295	293	299	1,159	(887)	
		Leave Database maintained/updated (no.)	1	1	1	1	1	1	1	1	1	1	-	
		Clearances Processed (no.)	2	-	-	1	3	6	1	2	9	18	(15)	
		Loan Applications Processed (no.)	30	60	50	60	200	67	74	61	57	259	(59)	
		Retirement/Terminal Applications Processed (no.)	2	-	-	1	3	2	1	2	9	14	(11)	

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
1.2 Procurement Services														
1.2.1 Preparation and Submission of Annual Procurement Plan (APP)		Regional Annual Procurement Plan Prepared and Submitted (no.)	-	-	-	1	1	-	-	-	1	1	-	
1.2.2 Preparation and Submission of Project Procurement Management Plan		Project Procurement Management Plan (PPMP) Prepared (no.)	-	-	1	-	1	-	-	1	-	1	-	
1.2.3 Conduct of Inventory		Inventory Conducted and Report Submitted (no.)	-	1	-	1	2	-	1	-	1	2	-	
-- Supplies and Materials Physical														
1.2.4 Facilitation of Conduct of Biddings		Biddings Conducted (no.)	-	-	-	3	3	-	2	-	2	4	(1)	
1.2.5 Preparation and Issuance of Property Acknowledgement Receipts, Inventory Custodian Slips and Credit Receipts		Memo Receipts Issued (no.)	92	93	93	92	370	88	122	143	126	479	(109)	
PAR			12	13	13	12	50	8	23	22	50	103	(53)	
ICS			75	75	75	75	300	75	94	111	62	342	(42)	
CR			5	5	5	5	20	5	5	10	14	34	(14)	
1.2.6 Preparation, Collation and Processing of Procurement Documents/Forms		Procurement Documents/Forms prepared, collated and processed (no.)	110	165	165	80	520	365	408	700	710	2,183	(1,663)	
- Abstract of Bids			25	35	30	10	100	61	114	140	106	421	(321)	
- Purchase Orders			25	35	30	10	100	49	71	84	118	322	(222)	
- Requests for Inspections			10	20	30	10	70	31	70	73	106	280	(210)	
- Canvass, Quotations and Other Bid Forms			50	75	75	50	250	224	153	403	380	1,160	(910)	
1.2.7 Posting of Purchase Requests (PR) on PhilGeps/DENR-NCR Website, Print Media Other Conspicuous Places in the Office		Purchase Requests Posted (no.)	50	150	150	50	400	114	95	270	153	632	(232)	
1.2.8 Receiving, Checking, Verification and Inspection of Supplies and Materials														Demand driven
		Deliveries received, checked, verified and inspected against DRs and POs (no.)	20	20	20	20	80	56	45	72	96	269	(189)	
		Inspection and Acceptance Reports prepared (no.)	20	20	20	20	80	56	88	72	96	312	(232)	
		Letters/Notice of Inspection prepared (no.)	10	10	10	10	40	32	69	70	96	267	(227)	

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
		Stock Card Updated (no.)	1	1	1	1	1	1	1	1	1	1	-	
1.2.9 Issuance of Supplies and Materials														
		Request and Issue Slips Prepared (no.)	20	30	30	20	100	85	122	105	227	539	(439)	
		Report of Supplies and Materials Issued (RSMI) Prepared (no.)	3	3	3	3	12	3	3	3	3	12	-	
1.2.10 Preparation of Disbursement Vouchers		Disbursement Vouchers Prepared (no.)	10	15	15	10	50	48	85	145	141	419	(369)	
1.2.11 Updating of Database		Database Updated (no.)	2	2	2	2	2	2	2	2	2	2	-	
		- Supplies and Materials (Stock Card Updating)	1	1	1	1	1	1	1	1	1	1		
		- Price Monitoring Index	1	1	1	1	1	1	1	1	1	1		
1.3 Property Management														
		Inventory conducted with report submitted (no.)	-	-	-	2	2	-	1	1	-	2	-	
		-- Plant, Property and Equipment	-	-	-	1	1	-	-	1	-	1	-	
		-- Unserviceable Equipment	-	-	-	1	1	-	1	-	-	1	-	
		Disposal of Unserviceable Equipment conducted (no.)	-	-	-	1	1	-	-	-	1	1	-	
		Buildings Maintained (no.)	4	4	4	4	4	4	4	8	8	8	(4)	Included the field offices
		Equipment Maintained (no.)	90	90	90	90	90	90	90	90	106	106	(16)	
		Vehicles Maintained (no.)	16	16	16	16	16	16	17	17	19	19	(3)	Included (4) additional vehicles
		Vehicles Registered and Tested for Compliance (no.)	2	2	9	1	14	3	2	5	1	11	3	3 vehicles were disposed
		Vehicles Insured (no.)	3	2	10	1	16	3	2	7	1	13	3	
		Buildings and Equipment Insured (no.)	-	-	-	4	4	-	-	-	4	4	-	
1.4 Records Management														
		Records Handled and Indexed (no.)	3,000	3,000	3,000	3,000	12,000	4,221	4,176	5,608	6,649	20,654	(8,654)	Demand driven

QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
		20% of Inventoried Records Disposed/Archived (no. of reports)	-	-	-	1	1	-	-	-	1	1	-	
		Copies Reproduced and Distributed (no.)	625	750	750	375	2,500	876	1,947	1,234	2,481	6,538	(4,038)	
		Communications Delivered and Mailed (no.)	400	800	800	400	2,400	617	727	887	1,203	3,434	(1,034)	Demand driven
		Documents Certified as True Copy (no.)	125	125	125	125	500	448	812	1,129	2,516	4,905	(4,405)	
		Documents (Special Order) Scanned (no.)	125	150	150	75	500	148	220	275	299	942	(442)	
		Clients Served (no.)	250	250	250	250	1,000	280	375	765	866	2,286	(1,286)	
1.5 Budget/Finance Management														
		Budget Proposal prepared (no.)	-	1	-	-	1	-	1	-	-	1	-	
		Financial Plan prepared (no.)	-	-	-	1	1	-	-	-	1	1	-	
		Obligation Requests/Claims processed (no.)	300	350	350	450	1,450	351	686	807	1,611	3,455	(2,005)	
		Monthly/Qrtly Financial Reports prepared (no.)	6	6	6	6	24	6	9	12	6	33	(9)	
		Expanded Plantilla prepared & updated (no.)	1	-	-	-	1	1	2	3	-	6	(5)	
		Registries of Allotment & Obligation of PS prepared (no.)	9	9	9	9	36	9	9	9	9	36	-	
		E-budget system operationalized (no.)	1	1	1	1	1	1	1	1	1	1	-	
1.6 Accounting														
		LDDAP-ADA prepared (no.)	120	120	120	140	500	158	247	347	503	1,255	(755)	
		Remittances prepared (no.)	48	48	48	48	192	48	48	48	48	192	-	
		Certificate of Payments/Remittance Issued (no.)	15	15	15	15	60	36	67	59	36	198	(138)	
		TRA prepared (no.)	9	9	9	9	36	9	9	9	9	36	-	
		Schedule of Withholding Tax on Compensation Goods and Services prepared (no.)	9	9	9	9	36	9	9	9	9	36	-	
		JEV prepared (no.)	350	470	420	560	1,800	589	791	857	1,216	3,453	(1,653)	

QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
		Bank Reconciliation Conducted (no.)	9	9	9	9	36	9	9	9	9	36	-	
		Vouchers & Payrolls indexed and processed (no.)	300	350	350	450	1,450	473	781	939	1,855	4,048	(2,598)	
		e-NGAS system operationalized (no.)	1	1	1	1	1	1	1	1	1	1	-	
		Financial Accountability Reports prepared (no.)	5	4	4	4	17	5	4	4	4	17	-	
		Monthly Financial Reports Prepared (no.)	30	30	30	30	120	30	30	30	30	120	-	
		Quarterly Financial Reports Prepared (no.)	27	21	21	21	90	27	21	23	21	92	(2)	
		Withholding Tax Certificate issued (no.)	343	60	60	60	523	350	61	99	110	620	(97)	
		Closing of Books of previous year attended (no.)	1	-	-	-	1	1	-	-	-	1	-	
		Liquidation Report Submitted (no.)	15	15	15	25	70	19	38	12	15	84	(14)	
		Disbursement Vouchers submitted to COA (no.)	300	350	350	450	1,450	628	712	925	1,696	3,961	(2,511)	
		Reports on Aging of Cash Advance to Officer & Employees (all funds)	-	1	1	2	4	-	1	1	3	5	(1)	
		Demand Letters issued (no.)	-	2	3	-	5	-	2	3	-	5	-	
		COA AOM replied/ complied (no.)	-	7	-	-	7	-	9	-	-	9	(2)	
		1.7 Cashiering												
		ORs Issued (no.)	1,125	1,125	1,125	1,125	4,500	2,754	3,095	3,533	3,667	13,049	(8,549)	
		CAs Managed (no.)	12	5	4	3	24	26	55	34	41	156	(132)	
		Reports Prepared (no.)	175	175	175	175	700	625	736	664	773	2,798	(2,098)	Demand driven
		Checks/ADA Signed (no.)	120	120	120	140	500	207	337	426	618	1,588	(1,088)	
		Checks/ADA Issued and Delivered (no.)	123	123	123	143	512	178	286	392	565	1,421	(909)	
		Disbursement Vouchers Indexed (no.)	300	300	300	300	1,200	430	671	878	797	2,776	(1,576)	

QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
1.8 Top Level Management Supervision														
		Papers/Documents Acted Upon (no.)	3,375	3,375	3,375	3,375	13,500	6,794	5,285	4,728	8,481	25,288	(11,788)	
		Field Visits Conducted (no.)	5	5	5	5	20	7	9	4	5	25	(5)	
		Meetings/Conferences Chaired (no.)	19	19	19	18	75	52	37	31	44	164	(89)	
		Meetings/Conferences Participated (no.)											-	
		- Local	9	9	9	8	35	43	39	33	40	155	(120)	
		- International	-	1	-	-	1	-	-	1	-	1	-	
A.01.b Human Resource Development														
1		Conduct of HRD Training Programs												
		1.1 Staff Development												
		1.1.1 Conduct of Learning Event on Performance Management												
		Learning Event & Development Conducted (no.)	1	-	-	-	1	-	1	1	-	2	(1)	Conducted series of trainings: May 10 - 48 participants August 9 - 102 participants August 15 - 134 participants August 16 - 14 participants
		Participants (no.)	280	-	-	-	280	-	48	250	-	298	(18)	
		Hours (no.)	8	-	-	-	8	-	4	24	-	28	(20)	
		1.1.2 Learning Event on Supervisory Program												
		Learning Event & Development Conducted (no.)	1	-	-	-	1	1	-	-	-	1	-	
		Participants (no.)	36	-	-	-	36	36	-	-	-	36	-	
		Hours (no.)	16	-	-	-	16	32	-	-	-	32	(16)	
		1.1.3. Capacity Building for DENR Personnel (Rank & File)												
		Learning Event & Development Conducted (no.)	1	-	-	-	1	-	1	-	-	1	-	
		Participants (no.)	300	-	-	-	300	-	500	-	-	500	(200)	Included personnels of 4 field offices
		Hours (no.)	8	-	-	-	8	-	8	-	-	8	-	
		1.1.4. Conduct of Learning Event for New Employees												
		Learning Event & Development Conducted (no.)	-	1	-	-	1	-	1	-	-	1	-	
		Participants (no.)	-	30	-	-	30	-	33	-	-	33	(3)	
		Hours (no.)	-	8	-	-	8	-	8	-	-	8	-	

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
1.2 Specialize Learning & Development														
1.2.1 ENR Law Enforcement		Learning Event & Development Conducted (no.)	-	1	-	-	1	-	-	1	-	1	-	
		Participants (no.)	-	30	-	-	30	-	-	30	-	30	-	
		Hours (no.)	-	8	-	-	8	-	-	8	-	8	-	
1.2.2 Roll Out of R2 Training Program		Training Program conducted (no.)	-	-	1	-	1	-	-	1	-	1	-	
		Participants (no.)	-	-	25	-	25	-	-	39	-	39	(14)	Included newly hired employees
		Hours (no.)	-	-	32	-	32	-	-	36	-	36	(4)	
1.2.3 ENR Project Development and Management		Learning Event & Development Conducted (no.)	-	-	1	-	1	-	-	1	-	1	-	
		Participants (no.)	-	-	30	-	30	-	-	38	-	38	(8)	Included newly hired employees
		Hours (no.)	-	-	16	-	16	-	-	52	-	52	(36)	
1.3 Echo Seminar of Learning from Foreign Travels & Local Training Courses		Echo-Training Seminar conducted (no.)	-	-	1	-	1	-	-	2	-	2	(1)	
		Participants (no.)	-	-	30	-	30	-	-	60	-	60	(30)	
		Hours (no.)	-	-	16	-	16	-	-	16	-	16	-	
2 HRD Database Management														
2.1 Updating of Succession Plan Table for Supervisors		Plan Table Reviewed/Updated (no.)	1	1	1	1	1	1	1	1	1	1	-	
2.2 Maintenance and Updating of HR Manpower Pool of Resource Perons' Profile Database		HR Manpower Pool Profile Database Maintained/ Updated (no.)	1	1	1	1	1	1	1	1	1	1	-	
2.3 Maintenance of an Up-to-Date Database of Regional Personnel (Participation in HRD Activities)		Regional Personnel Profile Updated/ Maintained (no.)	1	1	1	1	1	1	1	1	1	1	-	
3 Updating of 3-year Learning and Development Plan		Updated 3-yr L&D Plan updated (no.)	1	-	-	-	1	-	-	-	1	1	-	
4 Conduct of Monitoring/Evaluation of Trainings Conducted		Evaluation report Prepared and Submitted (no.)	-	2	2	2	6	2	4	1	4	11	(5)	
5 Operationalization of the Personnel & Development Committee		Meetings Conducted w/ report submitted (no.)	1	-	-	-	1	-	-	2	-	2	(1)	
6 Operationalization of the Regional Scholarship Committee		Meetings Conducted w/ report submitted (no.)	-	1	1	-	2	1	-	2	-	3	(1)	
7 Operationalization of the PRAISE Committee		Meetings Conducted w/ report submitted (no.)	-	-	1	-	1	-	-	2	1	3	(2)	

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance	Remarks	
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL			
(1)			(3)	(4)	(5)	(6)	(7=3+4+5+6)	(8)	(9)	(10)	(11)	(12=8+9+10+11)	(13)	(14)	
8		Conduct of Health and Wellness Activity	Activity Conducted w/ report submitted (no.)	1	1	1	1	4	1	1	2	-	4	-	
9		Processing and Facilitation of L & D Invitations	Learning & Development Invitations processed (no.)	1	1	1	1	4	1	4	3	4	12	(8)	
10		PRIME HRM Compliance, Assessment and Monitoring	Meetings Conducted w/ report submitted (no.)	1	1	1	1	4	-	2	2	-	4	-	
11		Coordinate Conduct of Other Training Programs													
		11.1. Conduct of Planning and Pre-Reprogramming Workshop	Training/Workshop Conducted (no.)	-	-	1	-	1	-	-	1	-	1	-	
		11.2 Seminar/Workshop on Appraisal on Public Lands	Training Conducted (no.)	-	-	1	-	1	-	-	1	-	1	-	
			Participants (no.)	-	-	50	-	50	-	-	50	-	50	-	
			Hours (no.)	-	-	32	-	32	-	-	32	-	32	-	
		11.3 IVAS Training re: Streamlining of the Approval of Plans	Learning Event & Development Conducted (no.)	1	-	-	-	1	-	1	-	-	1	-	
			Participants (no.)	50	-	-	-	50	-	50	-	-	50	-	
			Hours (no.)	24	-	-	-	24	-	24	-	-	24	-	

Prepared by:

In coordination with :

Approved by:

EDUARDO C. CALZETA, PhD
 Planning and Management Division

ERLINDA O. DAQUIGAN, DBA
 Chief, Finance Division

JACQUELINE A. CAANCAN, CESO III
 Regional Director - NCR

Date:

Date :

Date :

QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
1.4 Management and Updating of the Regional Website		Regional Website Managed and Updated (no.)	1	1	1	1	1	1	1	1	1	1	-	
2 Statistical Services														
2.1 Publication of Statistical Profile		Regional Statistical Profile Prepared and Published (no.)	-	1	-	-	1	-	1	-	-	1	-	
		ENR Quarterly Statistical Reports Consolidated (no.)	3	2	3	2	10	3	2	3	2	10	-	
A.02.b		Production and Dissemination of Technical and Popular Materials in the Conservation and Development of Natural Resources Including Environmental Education												
1		Production and Dissemination of Technical and Popular Materials												
1.1 Write-ups/Speeches		Write-ups/Speeches produce (no.)	3	3	3	3	12	8	6	4	1	19	(7)	Demand driven
1.2 Audio-Video Production		AVPs Produced (No.)	1	2	2	1	6	1	1	3	2	7	(1)	
1.3 Infographics		Infographics produced (No.)	9	9	9	9	36	17	12	4	8	41	(5)	
1.4 Tarpaulin/Billboards		Tarpaulin/Billboards produced (no.)	8	6	6	4	24	8	7	9	4	28	(4)	Demand driven
1.5 Pamphlets/Brochures/Posters		Pamphlets/Brochures/ Posters produced (no.)	-	1	1	-	2	-	1	1	-	2	-	
1.6 Newsletter (PDF)		Newsletters produced (no.)	1	1	1	1	4	-	2	1	1	4	-	
1.7 Promotional Items (Books, Calendars, T-shirts, etc.)		Promotional items produced (no.)	-	1	1	-	2	-	-	2	-	2	-	
2 Environmental Education Campaign														
2.1 Dalaw Turo		Dalaw Turo conducted (no.)	3	4	3	2	12	5	9	14	9	37	(25)	Demand driven
2.2 Lakbay Manila Bay		Lakbay Manila Bay conducted (no)	-	1	1	-	2	-	1	1	-	2	-	
2.3 Environmental Events Organized		Environmental Events organized (no.)	-	1	1	-	2	-	1	1	-	2	-	

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
2.4 Environmental Exhibits Caravan		Environmental Exhibits/ Caravan conducted/ participated (no.)	-	1	-	1	2	-	2	-	-	2	-	
3 Public Information and Media/Customer Relations														
3.1 Press/Photo Releases		Press/Photo Releases shared by Partner PIO (no.)	30	30	30	30	120	37	57	70	86	250	(130)	Demand driven
3.2 Management of media exposure of DENR officials including programs and projects														
3.2.1 Press Conference		Press Conferenc condctued (No.)	-	1	-	-	1	-	1	-	-	1	-	
3.2.2 Media interviews and guestings		Media intervies and guestings coordinated (no.)	2	6	6	2	16	2	6	8	-	16	-	
3.3 Special Media Productions														
3.3.1 Natural Connections		Episodes produced (no.)	2	2	2	2	8	1	3	-	4	8	-	
3.3.2 Tinig ng Kalikasan		Episodes produced (no.)	1	1	1	1	4	1	2	-	1	4	-	
3.3.3 News Reports		Episodes produced (no.)	6	6	6	6	24	7	5	6	9	27	(3)	
3.4 24/7 Customer Response Monitoring		Customer queries responded (no.)	30	30	30	30	120	51	40	60	60	211	(91)	Demand driven
4 Partnership and Social Mobilization														
4.1 Organize SK Green Brigade established PIO network		Green Brigade Action Plan drafted (no)	-	-	-	1	1	-	-	-	1	1	-	
5 Communication Research														
5.1 Communication Planning		Communication Planning/ Assessment conducted (no.)	1	-	-	1	2	-	1	1	-	2	-	
		Communication Plan updated (no.)	1	-	-	-	1	-	1	-	-	1	-	
5.2 Communication Research		Communication research conducte (no.)	-	1	1	-	2	-	1	1	-	2	-	

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
A.02.c		Legal Services Including Operations Against Unlawful Titling of Public Lands												
1		Legal Service												
		LRA Cases Reviewed/ Evaluated (no.)	1,400	1,400	1,400	800	5,000	1,600	1,599	1,470	1,090	5,759	(759)	Demand driven
		Hearings/Investigations Conducted (no.)	40	65	65	30	200	17	96	54	47	214	(14)	Demand driven
		RCDEC Deliberation of the cases facilitated (no.)	2	2	2	2	8	1	5	-	13	19	(11)	
		Decisions/Orders Prepared (no.)	18	28	28	17	91	26	42	41	38	147	(56)	Reinstated reforms and strategy by using proforma decision and action documents contributed to high accomplishment.
		1. Administrative	-	1	1	-	2	1	3	-	-	4	(2)	
		2. Forestry	5	8	8	4	25	7	10	6	2	25	-	
		3. Lands	10	15	15	10	50	12	15	20	27	74	(24)	
		3.1 Cases from FY 2018 upwards	5	10	10	5	30	6	7	10	13	36	(6)	
		3.2 Aging Cases from FY 2017 and below	5	5	5	5	20	6	8	10	14	38	(18)	
		4. Biodiversity (Wildlife)	-	1	1	-	2	-	-	-	-	-	2	
		5. Legal Opinion/Reply	3	3	3	3	12	6	14	15	9	44	(32)	
		Inventory Conducted for Aging Cases (no.)	1	-	1	-	2	1	-	1	-	2	-	
		Contracts/MOAs Reviewed and Acted Upon (no.)	10	12	13	10	45	11	15	16	9	51	(6)	Demand driven
		Court Appearances on ENR Cases and Other Flashpoint Legal Cases (no.)	90	90	90	80	350	126	139	90	43	398	(48)	Demand driven
		Resolution of Cases with Claims and Conflicts through Alternative Dispute Resolutions	9	12	12	7	40	6	15	27	11	59	(19)	
		Filing of Criminal Case in coordination with Enforcement Division	1	1	1	1	4	2	3	3	2	10	(6)	Demand driven

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
Formulation and Monitoring of ENR Sector Policies, Plans, Programs and Projects														
1 Planning and Programming														
1.1 Planning and Programming														
		Regional Budget Proposal for FY 2020 Prepared (no.)	-	1	-	-	1	1	-	-	-	1	-	
		Regional Work and Financial Plan for FY 2020 Prepared (no.)	-	-	-	1	1	-	-	-	1	1	-	
		Regional Implementation Plan for FY 2020 Prepared (no.)	-	-	-	1	1	-	-	-	1	1	-	
		Regional Forward Estimates Prepared (no.)	-	1	-	-	1	1	-	-	-	1	-	
		Workshops/Consultation Conducted (no.)	-	1	1	-	2	-	1	1	-	2	-	
		Workshops Attended (no.)	1	-	-	1	2	1	-	-	1	2	-	
1.2 Monitoring and Evaluation of ENR Programs and Projects														
		Programs/Activities/Projects Monitored and Evaluated (no.)	3	5	4	2	14	3	5	4	2	14	-	
1.3 Validation of Submitted Accomplishments by Division/Unit														
		Division/Unit Accomplishment Report Validated (no.)	9	9	9	9	9	9	9	9	9	9	-	
1.4 Preparation of Regional Accomplishment Report														
		Regional Accomplishment Reports Prepared (no.)	4	4	4	4	16	4	4	4	4	16	-	
		- Monthly	3	3	3	3	12	3	3	3	3	12	-	
		- Quarterly	1	1	1	1	4	1	1	1	1	4	-	
		Annual Report Prepared and Packaged (no.)	1	-	-	-	1	1	-	-	-	1	-	
		1.5 Workshops/Assessment/Consultation	-	-	1	1	2	-	3	3	1	7	(5)	The high accomplishment is due to series of FDUs being carried out by the Region.

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
2 Forest Management Policy														
2.1 Operationalization of La Mesa Waterhed Management Council														
		Issues/Concerns acted upon/ Meetings conducted with minutes submitted (no.)	1	1	1	1	4	1	2	1	2	6	(2)	The LMWRMMC-TWG convene whenever there are issues/concerns re: La Mesa watershed management and protection
2.2 Forestry Extension and Education														
2.2.1 Forest Products Utilization and Price Survey														
		Consolidated and analyzed Price Data Submitted to FMB Quarterly (no.)	3	3	3	3	12	3	3	3	3	12	-	
2.2.2 Implementation of Statistical Reporting System (SRS)														
		Reports Submitted (no.) (Forestry and Wildlife)	1	1	1	1	4	1	1	1	1	4	-	

Prepared by:

In coordination with :

Approved by:

EDUARDO C. CALZETA, PhD
 Planning and Management Division

ERLINDA O. DAQUIGAN, DBA
 Chief, Finance Division

JACQUELINE A. CAANCAN, CESO III
 Regional Director - NCR

Date:

Date :

Date :

QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
		Maps and Patrol routes and report submitted to FMB (no.)	3	3	3	3	12	3	3	3	3	12	-	
1.3.2 Hiring of Lawin Forest Protection Officers		Forest Protection Officer Hired (no.)	6	6	6	6	6	6	6	6	5	5	1	
1.3.3 Mainstreaming LGU Participation in Lawin Implementation		LGU Mainstreamed in Lawin Implementation (no.)	-	1	1	-	2	-	-	2	-	2	-	
Menu 4														
1.4 Capacitate DENR-NCR Field Personnel and Enhance Their Skills and Competencies for Effective Protection of Forests and Plantations for Biodiversity Conservation														
1.4.1 Training		Training Conducted (no.)	-	1	-	-	1	-	1	-	-	1	-	
1.4.2 Attendance to Conferences/Convention		Conferences/Convention attended (no.)	-	-	-	1	1	-	-	-	1	1	-	
Menu 6														
1.5 Consistent Apprehension and Mandatory Administrative Proceedings for all apprehended and confiscated forest products (with or without) and filing of Complaint and Prosecution														
1.5.1 Apprehend Undocumented Forest Products including NTFPs, vehicles, equipment and other implements														
		Incident Report endorsed to OUFO cc FMB on the apprehension of illegally transported and traded forest products including NTFPs, vehicles, equipment and etc. (no.)	1	1	1	1	4	0	0	0	4	4	-	
1.5.2 Hauling of Apprehended Forest Products and Vehicles to a Safe Place		Apprehended Forest Products and Vehicles Hauled to a Safe Place with report (no.)	1	1	1	1	4	0	0	0	0	0	4	Demand Driven
1.5.3 Immediate Administrative and Adjudication Proceedings		Incident report and minutes of administrative adjudication proceedings submitted in acc. with DAO 97-32 submitted (no.)	1	1	1	1	4	0	0	0	0	0	4	Demand Driven

QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019

Department : DENR
Agency : National Capital Region
Operating Unit : _____
Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)	
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)			
2		Issuance of Management Arrangements													
		2.1 Processing and Issuance of Permits/ Registrations (New/Renewal)													
		Permits/Registrations Issued (no.)	16	22	22	15	75	28	44	48	55	175	(100)		
		a. Lumber Dealers	7	9	8	6	30	7	7	9	9	32	(2)		
		b. Resawmills	-	-	1	-	1	-	-	-	-	-	1		
		c. Sawmills	-	1	-	-	1	-	-	1	-	1	-		
		d. Veneer/Plywood	-	1	2	-	3	-	-	1	-	1	2		
		e. Chainsaw	9	11	11	9	40	21	37	37	46	141	(101)	The increase in accomplishment attributed to the intensified awareness campaign by DENR-NCR relating to policies and guidelines governing chainsaw permits.	
		- Certificate of Registration	2	3	3	2	10	7	17	20	25	69	(59)		
		- Permits to Import/Sell/Purchase/ Manufacture/Lend/Transfer	7	8	8	7	30	14	20	17	21	72	(42)		
		2.2 Processing and Issuance of Import Permit													
		Permits Issued (no.)	17	18	18	17	70	23	22	42	24	111	(41)		
		a. Dealers of Imported Wood Materials (Lumber, Logs, Plywood and Veneer and Poles and Piles)	15	15	15	15	60	20	20	37	21	98	(38)		
		b. Permits to Import Chainsaw	2	3	3	2	10	3	2	5	3	13	(3)		
		2.4 Issuance of Certifications of Land Status Classification													
		Certifications Issued (no.)	7	8	8	7	30	19	18	18	24	79	(49)	Demand Driven	
		2.5 Regulation Tree Cutting (Issuance of Tree Cutting/Balling/Pruning Permits)													
		Permits Issued (no.)	30	35	35	20	120	96	129	104	146	475	(355)	Demand Driven	
		OTHER ACCOMPLISHMENTS													
		1. Stamping of Certificate of Registration as Lumber Dealer (Authority to Import Lumber)	-	-	-	-	-	2	1	2	2	7	(7)		
		2. Processing and Issuance of Lumber Supply Contract (LSC)	-	-	-	-	-	41	35	57	56	189	(189)		

QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
Permit Issuance and Monitoring of Land and Land Resources Use														
1 Management of Land Resource Use														
1.1 Appraisal of Foreshore Leases, Friar Lands, Patrimonial Lands and Other Government Assets and Properties														
1.1.1 Appraisal of Foreshore Leases		Appraisal of foreshore lease w/ appraisal report submitted to LMB (no.)	-	-	-	1	1	-	-	-	2	2	(1)	
1.1.2 Appraisal of Patrimonial Properties, Public Lands and Other Gov't Assets & Properties		Appraisal of Patrimonial Properties, and other gov't assets w/ appraisal report submitted to LMB (no.)	5	10	11	5	31	3	9	3	16	31	-	
1.2 Compliance Monitoring to Conditions of Permits/Leases/ Deeds Issued		Compliance Monitoring Conducted (no.)	-	1	1	-	2	-	1	1	-	2	-	
Issuance of Protected Area Community- based Resource Management Agreement and Monitoring of Protected Areas, Wildlife, Coastal and Marine Resources														
1 Regulation of Wildlife Collection and Trade														
1.1 Monitoring of Seaports and Airport														
1.1.1 Mobilization of Wildlife Monitoring Unit (WTMU) in air and seaport		WTMU mobilized (no.)	1	1	1	1	1	1	1	1	1	1	-	
1.1.2 Validation/Examination/Inspection of Documents/Permits for Local/Import/ Export of Wildlife and its Derivatives		Documents/Permits Validated/Examined (no.)	437	438	437	438	1,750	645	660	687	655	2,647	(897)	Station not only validates permits issued by NCR or BMB but also those permits issued by other Regions as well
1.1.3 Surveillance/Monitoring of Wildlife in Transit at Airport														
		Terminals Monitored (no.)	6	6	6	6	6	6	6	6	6	6	-	
		Reports submitted (no.)	3	3	3	3	12	3	3	3	3	12	-	
1.1.4 Surveillance/Monitoring of Wildlife in Transit at Seaport														
		Terminals Monitored (no.)	1	1	1	1	1	1	1	1	1	1	-	
		Reports submitted (no.)	3	3	3	3	12	3	3	3	3	12	-	

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)	
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)			
2		Conduct of Compliance Monitoring													
		2.1 Monitoring of Wildlife Resources													
		2.1.1 Conduct of Annual Inventory/Monitoring of Wildlife Farm Permittees	6	6	6	7	25	6	6	11	4	27	(2)	Increase in accomplishments is attributed to the augmentation of manpower from field offices.	
		2.1.2 Conduct of Annual Inventory/ Monitoring of Zoos	1	1	1	1	4	1	2	1	-	4	-		
		2.1.3 Monitoring of CWR Holders (20 Heads and Above Wildlife)	39	39	36	36	150	45	39	82	71	237	(87)	Increase in accomplishments is attributed to the augmentation of manpower from field offices.	
		2.1.4 Monitoring of Designated Wildlife Rescue Centers	-	1	1	-	2	-	1	1	-	2	-		
		2.1.5 Updating of Database on Wildlife Permittees	1	1	1	1	1	1	1	1	1	1	-		
3		Enforcement of Wildlife Laws, Rules and Regulations													
		3.1 Conduct of Surveillance/Investigation on Complaints/Reports Regarding Illegal Trading, Serving and Possession of Wildlife Species, its By-products and Derivatives and Illegal Tree Cutting													
		Surveillance/Investigation Conducted (no.)	2	3	3	2	10	1	12	5	8	26	(16)	Demand Driven	
		3.2 Conduct of Wildlife Retrieval													
		Retrieval Operations conducted (no.)	9	9	9	8	35	12	14	32	44	102	(67)	High accomplishment is due to request from private citizens, LGUs and other agencies.	
		Contractual Hired (no.)	1	1	1	1	1	1	1	1	1	1	-		
		Wildlife Retrieved (no.)	-	-	-	-	-	12	14	33	66	125	(125)		

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
3.3 Wildlife Cases														
3.3.1 Monitoring/Updating of on going cases		Cases Updated (no.)	-	1	1	-	2	-	-	2	-	2	-	
3.3.2 Attendance to Hearings		Hearings Attended (no.)	-	1	1	-	2	-	-	3	5	8	(6)	
3.4 Provision of Technical Assistance to WEOs of Other Agencies in the Implementation of R.A. 9147 (Pursuant to Inter-agency Meetings)														
		WEOs/Other Agencies Assisted (no.)	-	-	-	12	12	3	3	3	6	15	(3)	
3.5 Deputation/Mobilization of Wildlife Enforcement Officers (WEO)		WEO Officers Deputized/mobilized (no.)	-	-	21	-	21	-	-	21	4	25	(4)	4 WEO Officers renewed their contract
		Training & Deputation report submitted (no.)	-	-	1	-	1	-	-	1	-	1	-	
4 Support to Coastal Law Enforcement														
4.1. Mobilization of Coastal Law Enforcement Alliance in NCR (CLEAR)		Meetings conducted with reports submitted (no.)	1	1	1	1	4	0	1	2	1	4	-	
5 Issuance of Wildlife Permits														
		Applications Processed/ Acted Upon/Permits Issued (no.)	54	94	95	58	301	178	240	423	331	1,172	(871)	
		- Certificate of Wildlife Registration (CWR)	14	25	27	14	80	51	63	78	68	260	(180)	
		- Local Transport Permit (LTP)	24	42	40	24	130	89	127	302	206	724	(594)	
		- Wildlife Farm Permit (WFP)	-	1	1	1	3	4	4	1	4	13	(10)	
		- Wildlife Import Permit/Wildlife Export Permit (WIC/WEC)	10	19	18	13	60	24	20	18	13	75	(15)	
		- Wildlife Special Use Permit (WSUP)	4	5	7	4	20	9	24	22	38	93	(73)	
		- Gratuitous Permit	-	2	1	2	5	1	1	1	2	5	-	
		- Clearance to Operate	2	-	1	-	3	0	1	1	-	2	1	Kinder zoo did not renew their permit since Manila Zoo is still close to public relative to Manila Bay Rehabilitation.
		CITES Import/Export Application Endorse to BMB (no.)	7	12	12	9	40	15	19	17	25	76	(36)	

QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
		Wetland Center Wave maintained (no.)	1	1	1	1	1	1	1	1	1	1	-	
		Vermiculture Facility maintained (no.)	1	1	1	1	1	1	1	1	1	1	-	
		Boardwalk maintained (length in meters)	200	200	200	200	200	200	200	200	200	200	-	
		Bird Hide maintained (no.)	2	2	2	2	2	2	2	2	2	2	-	
		Roadside Landscape and maintained (km)	1	1	1	1	1	1	1	1	1	1	-	
		Project staff hired (no.)	12	12	12	12	12	12	12	12	12	12	-	
2		Maintenance and Protection of habitat												
		2.1. Habitat Maintenance and Protection												
		Beach forest maintained and protected (ha)	20	20	20	20	20	20	20	20	20	20	-	
		Mangrove area maintained and protected (ha)	36	36	36	36	36	36	36	36	36	36	-	
		Saltmarsh rehabilitation (ha)	1	1	1	1	1	1	1	1	1	1	-	
		Hiring of Bakawan Warriors (no.)	25	25	25	25	25	25	25	25	25	25	-	
		2.2. Hauling of Garbage												
		Truckload of Garbage Hauled (no.)	-	5	15	5	25	7	10	18	18	53	(28)	Due to the Manila Bay Rehabilitation campaign, numerous clean up drive were conducted, thus increased in accomplishment
		2.3. Avian Biodiversity Monitoring												
		Avian Population Monitored (no.)	1	1	1	1	4	1	1	1	1	4	-	
		Avian health monitoring conducted (no.)	1	-	-	-	1	0	1	-	-	1	-	

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)	
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)			
3		Protected Area Management Board Operations													
		PAMB Institutionalized and Operationalized, Meetings Conducted (no.)	1	-	1	-	2	1	-	2	-	3	(1)		
		PA Management Plan Approved (no.)	-	-	-	1	1	-	-	-	1	1	-		
4		Ecotourism Promotion and Development													
		4.1. Regional Ecotourism Committee (REC)													
		REC Meetings Convened (no.)	-	1	1	-	2	-	1	1	-	2	-		
		Assessed Potential Ecotourism Site (no.)	2	2	2	2	8	0	4	2	3	9	(1)		
		4.2. Promotion Materials and Events													
		IEC/Promotional Materials Distributed (no.)	250	250	250	250	1,000	350	155	621	4	1,130	(130)		
		IEC/Promotional Events Hosted (no.)	1	1	1	1	4	2	4	4	2	12	(8)		
5		Project Management and Supervision													
A.03.d.		Coastal and Marine Ecosystems Management													
		Management of Coastal and Marine Resources/Areas													
1		Maintenance & Protection of Marine Resources /Areas													
		1.1 Maintenance and Protection of Navotas Marine Tree Park (NMTP)													
		Area maintained and protected (ha) with report submitted (no.)	29	29	29	29	29	29	29	29	29	29	-		
			3	3	3	3	12	3	3	3	3	12	-		
		1.2 Hiring of Bantay Bakauan													
		Bantay Bakauan hired (no.)	2	2	2	2	2	2	2	2	2	2	-		
2		Biodiversity-Friendly Social Enterprises (BDFE) Development													
		2.1 BDFE Technical Assistance/Support to Pos assessed/profiled													
		TA/Support provided to Pos with report (no.)	-	-	-	1	1	-	-	-	1	1	-		

QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance	Remarks
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL		
(1)			(3)	(4)	(5)	(6)	(7=3+4+5+6)	(8)	(9)	(10)	(11)	(12=8+9+10+11)	(13)	(14)
Land Management Sub-Program														
Land Survey, Disposition and Records Management														
1 Land Disposition/Distribution														
1.1 Issuance of Residential Free Patents (RFP)		Patents/Deeds Issued and Transmitted to ROD												
		(no.)	-	50	200	150	400	-	64	55	318	437	(37)	
		(sq.m.)						-	4,872	4,866	13,971	23,709	(23,709)	
		Prior Years (no.)						5	31	45	51	132		
		(sq.m.)						202	1,925	2,367	3,646	8,140		
		Applications Investigated (no.)	150	150	100	-	400	36	220	225	142	623	(223)	
		Applications Generated (no.)	150	150	100	-	400	147	139	216	144	646	(246)	
1.2 Lot Survey		Lots Surveyed												
		(no.)	160	170	170	-	500	158	226	120	30	534	(34)	
		(sq.m.)	-	-	-	-	-	11,850	13,571	4,955	1,017	31,392.21	(31,392)	
		Patents/Deeds Issued												
		(no.)	-	40	75	35	150	29	48	28	96	201	(51)	
		(sq.m.)	-	-	-	-	-	3,869	3,488	2,522	9,733	19,612	(19,612)	
		Applications Investigated (no.)	30	40	45	35	150	14	78	41	43	176	(26)	
		Applications Generated (no.)	30	40	45	35	150	23	17	24	31	95	55	
1.4 Titling of Sites for Quasi Public Use (Housing Sites and Other Government Sites)														
1.4.1 Preparation of Draft Proclamations for Socialized/Institutional Housing Sites		Draft Proclamations Prepared and Indorsed to LMB (no.)	-	-	1	1	2	1	-	-	1	2	-	
1.4.2 Issuance of Special Patents		CSW with Special Patents /Other Instruments/ Deed of Conveyance Issued and indorsed to LMB (no.)	-	4	6	2	12	2	2	12	-	16	(4)	
2 Resolution of Land Disputes/Cases														
2.1 Investigation of Land Claims and Conflict Cases		Claims and Conflict Cases Investigted (no.)	2	2	3	3	10	4	2	2	6	14	(4)	

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
2.2 Resolution of Land Claims and Conflict Cases		Cases Resolved/ Decided by the Region (no.)	10	15	15	10	50	12	11	25	8	56	(6)	
2.3 Resolution of Cases with Claims and Conflicts through Alternative Dispute Resolution		Cases resolved/decided through ADR (no.)	-	-	1	1	2	-	-	1	3	4	(2)	
2.4 Implementation of Oplan Anti-fake Titles		Cases Investigated (no.)	-	1	2	2	5	-	1	2	2	5	-	
2.5 Maintenance of GAD Database		GAD Database Updated (no.)	1	1	1	1	1	1	1	1	1	1	-	
3 Inspection, Verification and Approval of All Types of Survey Projects (IVAS)														
3.1 Verification of All Types of Surveys using Land Administration and Management System (LAMS)		Approved Isolated Plans under LAMS												
		(no.)	300	300	300	300	1,200	512	744	687	616	2,559	(1,359)	
		(lots)						52,949	5,051	3,416	4,739	66,155	(66,155)	
		(has.)						382	164	110	118	774	(774)	
3.2 Technical Inspection of All Types of Surveys Projects														
3.2.1 Conduct of Inspections		Inspections Conducted (no.)	25	25	25	25	100	25	33	40	32	130	(30)	
3.2.2 Issuance of Survey Authorities/Survey Orders		Survey Authorities/ Survey Orders Issued (no.)	20	20	20	20	80	20	41	19	35	115	(35)	
3.2.3 Verification/Relocation of Surveys/Advanced Surveys		Verification/Relocation Surveys Conducted (no.)	12	13	13	12	50	22	11	19	17	69	(19)	Due to voluminous requests/Orders from the court
3.2.3.1 Attendance to Court Hearing		Court Hearing Attended (no.)	7	8	8	7	30	19	25	21	14	79	(49)	Due to voluminous requests/Orders from the court
3.2.4 Investigation of Referred Land Registration Cases and Other Related Cases														
a. Data Verification and Correction of Land Registration Cases		Data Verified and Corrected (no. of lots)	3	6	6	5	20	5	6	11	16	38	(18)	Demand driven
b. Investigation of Other Related Cases		Cases Investigated (no.)	3	6	6	5	20	5	6	11	16	38	(18)	Demand driven
3.2.5. Issuance of Certifications														
a. Technical Description		Certified TD Issued (no. of lots)	250	250	250	250	1,000	410	549	522	459	1,940	(940)	Due to number of request

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)	
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)			
1.3 Seedling Production															
1.3.1 Mechanized and Modernized Forest Nursery		Seedlings Produced (no.)	-	-	-	-	-	352,170	-	-	11,100	363,270	(363,270)		
		Planting Materials Disposed from produced (no.)	-	-	-	-	-	185,232	-	-	34,125	219,357	(219,357)		
1.3.2 Clonal Nurseries		Quality Planting Materials Produced (no.)	-	-	-	-	-	5,166	-	-	2,374	7,540	(7,540)		
		Quality Planting Materials Disposed from produced/ (no.)	-	-	-	-	-	4,829	-	-	10,284	15,113	(15,113)		
1.3.3 Other Nurseries		Seedlings/Cuttings Produced (no.)	15,000	15,000	15,000	5,000	50,000	15,540	15,905	18,666	25,166	75,277	(25,277)		
		Planting Materials Disposed from produced/ replacement (no.)	5,000	15,000	20,000	10,000	50,000	52,810	132,831	88,474	98,343	372,458	(322,458)	High demands of stakeholders for planting materials resulted to high accomplishment.	
1.4 Nursery Operations and Maintenance															
1.4.1 MMFN (seeder machine and irrigation boom)		Mechanized and Modernized Forest Nursery Maintained (no.)	1	1	1	1	1	1	1	1	1	1	-		
1.4.2 Other DENR-NCR Nurseries		Forest Nursery Maintained (no.)	2	2	2	2	2	2	2	2	2	1	1		
1.4.3 Clonal Nursery Operations and Maintenance		Clonal Nursery maintained (no.)	1	1	1	1	1	1	1	1	1	1	-		
1.5 Parks Enhancement and Development															
1.5.1 Enhancement of Park through planting of indigenous trees		Parks enhanced/Indigenized (no.)	-	4	5	1	10	-	4	6	2	12	(2)		
1.5.2 Monitoring of Indigenized Urban Parks		Indigenized Forest Parks monitored (no.)	5	7	7	1	20	6	6	-	8	20	-		
1.5.3 Tree Management Program (Tree Surgery & other Silvicultural Treatment)															
		Trees Treated (no.)	15	15	-	-	30	25	13	-	-	38	(8)	Increased in accomplishment on trees treated is due to numerous request from LGUs.	

QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
		Parks inventoried with ailing trees in Manila & Valenzuela (no.)	10	-	-	-	10	10	-	-	-	10	-	
		1.6 Procurement of Geotagging Equipment (Android GPS with Camera @ P40000/unit)	-	2	-	-	2	-	2	-	-	2	-	
		1.7 Project Management and Supervision												
		Soil Conservation and Watershed Management including River Basin and Management and Development												
1		Watershed Rehabilitation and Management												
		1.1 Operationalization/Maintenance of Watershed Instrumentation	1	1	1	1	1	-	-	1	1	1	-	
		1.2 Other Activities												
		1.2.1 Stakeholder Partnership and Linkages												
		Meetings/Consultation conducted (no.)	1	1	-	-	2	-	-	4	1	5	(3)	
		MOA signed (no.)	-	1	-	-	1	-	-	1	-	1	-	
		2.2.2 Capacity Building	1	-	-	-	1	-	1	-	-	1	-	
		2.2.3 IEC (Arbor Day)	-	1	-	-	1	-	1	-	-	1	-	
2		Sustainable Operations of RBCO												
		2.1 Formation and Operationalization of River Basin Organizations												
		2.1.1 Participation to RB water-related activities	1	-	1	-	2	1	1	-	-	2	-	
		2.2. Capacity Building												
		2.2.1. Participation to RB Symposium/ Workshop	-	1	-	1	2	-	2	-	3	5	(3)	Participation in the RB related activities exceeds the target due to various invites from the C.O.
		2.3. Establishment and Maintenance of the MIS												
		2.3.1. Bio-socio data gathering	-	-	1	-	1	-	-	1	-	1	-	

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
2.3.2. Database maintenance/updating		RB Database maintained/ updated (no.)	1	1	1	1	1	1	1	1	1	1	-	
3 Water Resource Utilization														
(There is moratorium in the acceptance of Water Permit Application in NCR)														
3.1 Conduct of continuing Inventory of water users		water users inventoried with report according to required format (no.)	60	60	55	45	220	66	62	60	36	224	(4)	
3.2 Conduct of inventory of water sources		water sources inventoried (no.)	30	30	25	25	110	56	54	42	36	188	(78)	
3.3 Mapping of Water Users and Water Sources		water users and sources mapped (no.)	1	1	1	1	110	1	1	1	1	188	(78)	
3.4 Maintenance and Updating of database for water users		database maintained and updated (no.)	1	1	1	1	1	1	1	1	1	1	-	

Prepared by:

In coordination with :

Approved by:

EDUARDO C. CALZETA, PhD
 Planning and Management Division

ERLINDA O. DAQUIGAN, DBA
 Chief, Finance Division

JACQUELINE A. CAANCAN, CESO III
 Regional Director - NCR

Date:

Date :

Date :

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
OO3 ADAPTIVE CAPACITIES OF HUMAN COMMUNITIES AND NATURAL SYSTEMS IMPROVED														
Environmental and Natural Resources Resiliency Program														
<i>Natural Resources Assessment</i>														
1 Preparation of Localized Climate Resilient Urban Greening Plan														
		Coordination meetings conducted (no.)	1	1	1	1	4	1	1	2	3	7	(3)	
		Climate Resilient Plan ogf Manila and Valenzuela Prepared (no.)	-	-	-	2	2	-	-	-	2	2	-	

Prepared by:

In coordination with :

Approved by:

EDUARDO C. CALZETA, PhD
 Planning and Management Division

ERLINDA O. DAQUIGAN, DBA
 Chief, Finance Division

JACQUELINE A. CAANCAN, CESO III
 Regional Director - NCR

Date:

Date :

Date :

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars (1)	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance (13)	Remarks (14)
			1st Quarter (3)	2nd Quarter (4)	3rd Quarter (5)	4th Quarter (6)	TOTAL (7=3+4+5+6)	1st Quarter (8)	2nd Quarter (9)	3rd Quarter (10)	4th Quarter (11)	TOTAL (12=8+9+10+11)		
Development, updating and Implementation of the Operational Plan for the Manila Bay Coastal Strategy pursuant to SC Decision under G.R. 171947-48 (MBCO)														
Development, updating and Implementation of the Operational Plan for the Manila Bay Coastal Strategy pursuant to SC Decision under G.R. 171947-48 (MBCO)														
I INFORMAL SETTLERS AND ILLEGAL STRUCTURES MANAGEMENT CLUSTER														
Outcome 3. Houses, structures, construction and other encroachments along easement areas in rivers, waterways, esteros, lake and bay coastlines within the Manila Bay Region permanetly removed														
1.1 Coordination meetings with the Stakeholders/ LGUs		coordination meetings conducted (no.)	2	2	2	-	6	2	4	1	-	7	(1)	
1.2 Identification/delineation of easement along waterways		length of delineated easement along waterways (km.) multiply by 2 easement	30	30	30	-	90	71.22	0.02	13.20	6.60	91.04	(1)	
1.3 Data collection of structures and other encroachments within legal easement areas in rivers/waterways		report submitted data collected of structures and other encroachments within legal easement ares in riverways (no.)	1	1	1	1	4	1	-	2	1	4	-	
- Profiling of existing structures and other encroachments within legal easement areas in rivers/waterways		length covered of existing structures and other encroachments within legal easement (km.)	66.97	71.02	56.86	13.75	208.60	45.76	0	241.96	0	287.72	(79)	
- Hiring of Manila Bay Protection Officer II		Manila Bay Protection Officer II (no.)	-	15	15	15	15	-	15	15	15	15	-	
III PARTNERSHIP AND GOVERNANCE/INSTITUTIONAL ARRANGEMENT														
Outcome 6: OPMBCS properly implemented														
3.1. Monitoring of Area-Based Management Sites established (MANATUTI, PAMARISAN, MUNTIPARLASPIZAP)														
a.. Coordination meetings with LGUs/NGAs/ stakeholders		coordination meetings conducted (no.)	2	2	2	2	8	2	5	10	-	17	(9)	

**QUARTERLY PHYSICAL REPORT OF OPERATION
As of December 31, 2019**

Department : DENR
 Agency : National Capital Region
 Operating Unit : _____
 Organization Code (UACS) : _____

X	Current Year Appropriations
	Supplemental Appropriations
	Continuing Appropriations
	Off-Budget Account

Particulars	UACS	Performance Indicator/s	Physical Target					Physical Accomplishments					Variance	Remarks
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL		
(1)			(3)	(4)	(5)	(6)	(7=3+4+5+6)	(8)	(9)	(10)	(11)	(12=8+9+10+11)	(13)	(14)
b. Assessment and planning workshop of the River Management Committee (MANATUTI, PAMARISAN, MUNTIPARLASPIZAP)		river management committees assessment conducted with report submitted (no.)	3	3	3	3	12	3	3	3	3	12	-	
3.2. Operationalization of Site Coordinating Committee (SCC)		SCC convened with report submitted (no)	-	1	-	1	2	-	-	1	1	2	-	
IV PROJECT MANAGEMENT AND SUPERVISION														
4.1 Operationalization of Manila Bay site Coordinating and Management Office														
- Hiring of contractuels		admin and technical staff hired (no)	10	10	10	10	10	10	10	10	10	10	-	
a. Project Evaluation Officer and Monitoring Officer			3	3	3	3	3	1	3	3	3	3	-	
b. Project Documentation Specialist			1	1	1	1	1	2	1	1	1	1	-	
c. Database Management Officer			2	2	2	2	2	2	2	2	2	2	-	
d. GIS Specialist			2	2	2	2	2	1	2	2	2	2	-	
e. Technical Support Specialist			1	1	1	1	1	1	1	1	1	1	-	
f. Liaison/Driver			1	1	1	1	1	3	1	1	1	1	-	
4.2 Capacity building for newly hired personnel for the Manila Bay Rehabilitation Program relative to environmental laws														
a. Orientation training for the Manila Bay Protection officer, River Warriors		training/seminars conducted with report submitted (no.)	1	1	1	1	4	1	1	1	1	4	-	

Prepared by:

In coordination with :

Approved by:

EDUARDO C. CALZETA, PhD
 Planning and Management Division

ERLINDA O. DAQUIGAN, DBA
 Chief, Finance Division

JACQUELINE A. CAANCAN, CESO III
 Regional Director - NCR

Date:

Date :

Date :