

**MONTHLY REPORT OF DISBURSEMENTS**  
For the month of January 2021

**COMMISSION ON AUDIT  
OFFICE OF THE AUDITOR**

Received by An Shelyn Basilio  
Date FEB 02 2021  
Time \_\_\_\_\_

Department : Department of Environment and Natural Resources (DENR)  
Agency/Entity : Office of the Secretary  
Operating Unit : NCR - Proper  
Organization Code : 10 001 0300013  
Fund Cluster : 01 Regular Agency Fund

| Particulars   | Current Year Budget |                   |             |             |                      | Prior Year's Budget           |                     |             |             |                            |                                 |             |             |             |                               |                        | Trust Liabilities    |             |             |                        | Grand Total |             |                     |                     |                           | Remarks     |                      |
|---|---------------------|-------------------|-------------|-------------|----------------------|-------------------------------|---------------------|-------------|-------------|----------------------------|---------------------------------|-------------|-------------|-------------|-------------------------------|------------------------|----------------------|-------------|-------------|------------------------|-------------|-------------|---------------------|---------------------|---------------------------|-------------|----------------------|
|   | PS                  | MOOE              | FinEx       | CO          | TOTAL<br>6=(2+3+4+5) | Prior Year's Accounts Payable |                     |             |             |                            | Current Year's Accounts Payable |             |             |             |                               | SUB-TOTAL<br>18=(6+17) | PS                   | MOOE        | CO          | TOTAL<br>22=(19+20+21) | PS          | MOOE        | FinEx               | CO                  | TOTAL<br>27=(23+24+25+26) |             |                      |
|   |                     |                   |             |             |                      | PS                            | MOOE                | FinEx       | CO          | Sub-Total<br>11=(7+8+9+10) | PS                              | MOOE        | FinEx       | CO          | Sub-Total<br>16=(12+13+14+15) |                        |                      |             |             |                        |             |             |                     |                     |                           |             | 17=(11+16)           |
| CASH DISBURSEMENTS  | 8,327,157.37        | 285,813.70        | 0.00        | 0.00        | 8,612,971.07         | 142,116.53                    | 5,052,471.93        | 0.00        | 0.00        | 5,194,588.46               | 0.00                            | 0.00        | 0.00        | 0.00        | 0.00                          | 5,194,588.46           | 13,807,559.53        | 0.00        | 0.00        | 0.00                   | 0.00        | 0.00        | 8,469,273.90        | 5,338,285.63        | 0.00                      | 0.00        | 13,807,559.53        |
| Notice of Cash Allocation (NCA)   | 8,327,157.37        | 285,813.70        | 0.00        | 0.00        | 8,612,971.07         | 142,116.53                    | 5,052,471.93        | 0.00        | 0.00        | 5,194,588.46               | 0.00                            | 0.00        | 0.00        | 0.00        | 0.00                          | 5,194,588.46           | 13,807,559.53        | 0.00        | 0.00        | 0.00                   | 0.00        | 0.00        | 8,469,273.90        | 5,338,285.63        | 0.00                      | 0.00        | 13,807,559.53        |
| MDS Checks Issued   | 445,830.74          | 77,500.00         | 0.00        | 0.00        | 523,330.74           | 0.00                          | 555,709.90          | 0.00        | 0.00        | 555,709.90                 | 0.00                            | 0.00        | 0.00        | 0.00        | 0.00                          | 555,709.90             | 1,079,040.64         | 0.00        | 0.00        | 0.00                   | 0.00        | 0.00        | 445,830.74          | 633,209.90          | 0.00                      | 0.00        | 1,079,040.64         |
| Advice to Debit Account   | 7,881,326.63        | 208,313.70        | 0.00        | 0.00        | 8,089,640.33         | 142,116.53                    | 4,496,762.03        | 0.00        | 0.00        | 4,638,878.56               | 0.00                            | 0.00        | 0.00        | 0.00        | 0.00                          | 4,638,878.56           | 12,728,518.89        | 0.00        | 0.00        | 0.00                   | 0.00        | 0.00        | 8,023,443.16        | 4,705,075.73        | 0.00                      | 0.00        | 12,728,518.89        |
| Notice of Transfer Allocations (NTA)  | 0.00                | 0.00              | 0.00        | 0.00        | -                    | 0.00                          | 0.00                | 0.00        | 0.00        | -                          | 0.00                            | 0.00        | 0.00        | 0.00        | 0.00                          | -                      | -                    | 0.00        | 0.00        | 0.00                   | 0.00        | 0.00        | -                   | -                   | 0.00                      | 0.00        | -                    |
| MDS Checks Issued   | 0.00                | 0.00              | 0.00        | 0.00        | -                    | 0.00                          | 0.00                | 0.00        | 0.00        | -                          | 0.00                            | 0.00        | 0.00        | 0.00        | 0.00                          | -                      | -                    | 0.00        | 0.00        | 0.00                   | 0.00        | 0.00        | -                   | -                   | 0.00                      | 0.00        | -                    |
| Advice to Debit Account   | 0.00                | 0.00              | 0.00        | 0.00        | -                    | 0.00                          | 0.00                | 0.00        | 0.00        | -                          | 0.00                            | 0.00        | 0.00        | 0.00        | 0.00                          | -                      | -                    | 0.00        | 0.00        | 0.00                   | 0.00        | 0.00        | -                   | -                   | 0.00                      | 0.00        | -                    |
| Working Fund for FAPs   | 0.00                | 0.00              | 0.00        | 0.00        | -                    | 0.00                          | 0.00                | 0.00        | 0.00        | -                          | 0.00                            | 0.00        | 0.00        | 0.00        | 0.00                          | -                      | -                    | 0.00        | 0.00        | 0.00                   | 0.00        | 0.00        | -                   | -                   | 0.00                      | 0.00        | -                    |
| Cash Disbursement Ceiling (CDC)   | 0.00                | 0.00              | 0.00        | 0.00        | -                    | 0.00                          | 0.00                | 0.00        | 0.00        | -                          | 0.00                            | 0.00        | 0.00        | 0.00        | 0.00                          | -                      | -                    | 0.00        | 0.00        | 0.00                   | 0.00        | 0.00        | -                   | -                   | 0.00                      | 0.00        | -                    |
| <b>TOTAL CASH DISBURSEMENTS</b>   | <b>8,327,157.37</b> | <b>285,813.70</b> | <b>0.00</b> | <b>0.00</b> | <b>8,612,971.07</b>  | <b>142,116.53</b>             | <b>5,052,471.93</b> | <b>0.00</b> | <b>0.00</b> | <b>5,194,588.46</b>        | <b>0.00</b>                     | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>                   | <b>5,194,588.46</b>    | <b>13,807,559.53</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>            | <b>0.00</b> | <b>0.00</b> | <b>8,469,273.90</b> | <b>5,338,285.63</b> | <b>0.00</b>               | <b>0.00</b> | <b>13,807,559.53</b> |
| NON-CASH DISBURSEMENTS  | 561,807.40          | 6,874.12          | 0.00        | 0.00        | 568,681.52           | 0.00                          | 217,160.10          | 0.00        | 0.00        | 217,160.10                 | 0.00                            | 0.00        | 0.00        | 0.00        | 0.00                          | 217,160.10             | 785,841.62           | 0.00        | 0.00        | 0.00                   | 0.00        | 0.00        | 561,807.40          | 224,034.22          | 0.00                      | 0.00        | 785,841.62           |
| Tax Remittance Advices Issued (TRA)   | 561,807.40          | 6,874.12          | 0.00        | 0.00        | 568,681.52           | 0.00                          | 217,160.10          | 0.00        | 0.00        | 217,160.10                 | 0.00                            | 0.00        | 0.00        | 0.00        | 0.00                          | 217,160.10             | 785,841.62           | 0.00        | 0.00        | 0.00                   | 0.00        | 0.00        | 561,807.40          | 224,034.22          | 0.00                      | 0.00        | 785,841.62           |
| Non-Cash Availment Authority (NCAA)   | 0.00                | 0.00              | 0.00        | 0.00        | -                    | 0.00                          | 0.00                | 0.00        | 0.00        | -                          | 0.00                            | 0.00        | 0.00        | 0.00        | 0.00                          | -                      | -                    | 0.00        | 0.00        | 0.00                   | 0.00        | 0.00        | -                   | -                   | 0.00                      | 0.00        | -                    |
| Disbursements effected through outright deductions from claims (alacasa, spacity) | 0.00                | 0.00              | 0.00        | 0.00        | -                    | 0.00                          | 0.00                | 0.00        | 0.00        | -                          | 0.00                            | 0.00        | 0.00        | 0.00        | 0.00                          | -                      | -                    | 0.00        | 0.00        | 0.00                   | 0.00        | 0.00        | -                   | -                   | 0.00                      | 0.00        | -                    |
| Overpayment of expenses (e.g. personnel benefits)                                 | 0.00                | 0.00              | 0.00        | 0.00        | -                    | 0.00                          | 0.00                | 0.00        | 0.00        | -                          | 0.00                            | 0.00        | 0.00        | 0.00        | 0.00                          | -                      | -                    | 0.00        | 0.00        | 0.00                   | 0.00        | 0.00        | -                   | -                   | 0.00                      | 0.00        | -                    |
| Restitution for loss of government property                                       | 0.00                | 0.00              | 0.00        | 0.00        | -                    | 0.00                          | 0.00                | 0.00        | 0.00        | -                          | 0.00                            | 0.00        | 0.00        | 0.00        | 0.00                          | -                      | -                    | 0.00        | 0.00        | 0.00                   | 0.00        | 0.00        | -                   | -                   | 0.00                      | 0.00        | -                    |
| Liquidated damages and similar claims   | 0.00                | 0.00              | 0.00        | 0.00        | -                    | 0.00                          | 0.00                | 0.00        | 0.00        | -                          | 0.00                            | 0.00        | 0.00        | 0.00        | 0.00                          | -                      | -                    | 0.00        | 0.00        | 0.00                   | 0.00        | 0.00        | -                   | -                   | 0.00                      | 0.00        | -                    |
| Others (TEF, BTR-Documentary Stamp Tax, etc.)                                     | 0.00                | 0.00              | 0.00        | 0.00        | -                    | 0.00                          | 0.00                | 0.00        | 0.00        | -                          | 0.00                            | 0.00        | 0.00        | 0.00        | 0.00                          | -                      | -                    | 0.00        | 0.00        | 0.00                   | 0.00        | 0.00        | -                   | -                   | 0.00                      | 0.00        | -                    |
| <b>TOTAL NON-CASH DISBURSEMENTS</b>   | <b>561,807.40</b>   | <b>6,874.12</b>   | <b>0.00</b> | <b>0.00</b> | <b>568,681.52</b>    | <b>0.00</b>                   | <b>217,160.10</b>   | <b>0.00</b> | <b>0.00</b> | <b>217,160.10</b>          | <b>0.00</b>                     | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>                   | <b>217,160.10</b>      | <b>785,841.62</b>    | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>            | <b>0.00</b> | <b>0.00</b> | <b>561,807.40</b>   | <b>224,034.22</b>   | <b>0.00</b>               | <b>0.00</b> | <b>785,841.62</b>    |
| <b>GRAND TOTAL</b>  | <b>8,888,964.77</b> | <b>292,687.82</b> | <b>0.00</b> | <b>0.00</b> | <b>9,181,652.59</b>  | <b>142,116.53</b>             | <b>5,269,632.03</b> | <b>0.00</b> | <b>0.00</b> | <b>5,411,748.56</b>        | <b>0.00</b>                     | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>                   | <b>5,411,748.56</b>    | <b>14,593,401.15</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>            | <b>0.00</b> | <b>0.00</b> | <b>9,031,081.30</b> | <b>5,562,319.85</b> | <b>0.00</b>               | <b>0.00</b> | <b>14,593,401.15</b> |

**SUMMARY**

| Particulars<br>(1)   | Previous<br>(2) | This Month<br>(3) | As at Date<br>(4) |
|--|-----------------|-------------------|-------------------|
| Total Disbursement Authorities Received                        | 0.00            | 15,073,841.62     | 15,073,841.62     |
| NCA  | 0.00            | 14,288,000.00     | 14,288,000.00     |
| NTA  | 0.00            | 0.00              | 0.00              |
| Working Fund   | 0.00            | 0.00              | 0.00              |
| TRA  | 0.00            | 785,841.62        | 785,841.62        |
| CDC  | 0.00            | 0.00              | 0.00              |
| NCAA   | 0.00            | 0.00              | 0.00              |
| Less: Notice of Transfer of Allocations (NTA)* issued          | 0.00            | 0.00              | 0.00              |
| Total Disbursement Authorities Available                       | 0.00            | 15,073,841.62     | 15,073,841.62     |
| Less:  | 0.00            | 0.00              | 0.00              |
| Lapsed NCA   | 0.00            | 0.00              | 0.00              |
| Disbursements  | 0.00            | 14,593,401.15     | 14,593,401.15     |
| Less: Other Non-Cash Disbursements                             | 0.00            | 0.00              | 0.00              |
| Disbursements effected through outright deductions from claims | 0.00            | 0.00              | 0.00              |
| Overpayment of expenses (e.g. personnel benefits)              | 0.00            | 0.00              | 0.00              |
| Restitution for loss of government property                    | 0.00            | 0.00              | 0.00              |
| Liquidated damages and similar claims                          | 0.00            | 0.00              | 0.00              |
| Others (e.g. TEF, BTR, Docs Stamp, etc.)                       | 0.00            | 0.00              | 0.00              |
| Add/Less: Adjustments (e.g. cancelled/staled checks)           | 0.00            | 0.00              | 0.00              |
| Balance of Disbursement Authorities as at date                 | 0.00            | 480,440.47        | 480,440.47        |
| Total Disbursements Program                                    | 0.00            | 15,073,841.62     | 15,073,841.62     |
| Less: *Actual Disbursements                                    | 0.00            | 14,593,401.15     | 14,593,401.15     |
| (Over)/Under spending  | 0.00            | 480,440.47        | 480,440.47        |

Notes: \* The use of NTA is discouraged  
Notes: \*\* Amounts should tally with the grand total disbursement (column 27).

Certified Correct:

ATTY. MA. MELISSA T. BACANI  
Regional Accountant  
Date: \_\_\_\_\_

Recommending Approval:  
ERLINDA O. DAQUIGAN, MBA  
Chief, Finance Division  
Date: \_\_\_\_\_

Approved By:

JACQUELINE A. CAANCAN, CESO III  
Regional Executive Director  
Date: \_\_\_\_\_